

Eastern Illinois University The Keep

Minutes

Provost's Advisory Group (formerly Council of
Deans)

1995

April 18, 1995

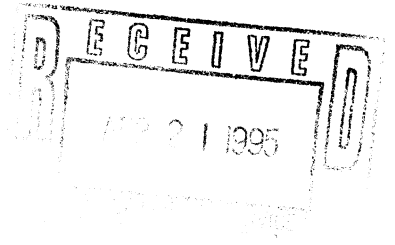
Council of Deans

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**MINUTES
COUNCIL OF DEANS' MEETING
April 18, 1995**

Present: Ivarie, Leathers, Johnson, Ebdon, Moore, Hine, Williams, Hill, Weidner

1. Visit with Vice President Olsen

Dr. Olsen discussed plans and issues in the Business Affairs area and answered questions.

2. FY97 Program Priority Requests

Mary Herrington-Perry explained how program priority requests are developed and funded and answered questions.

3. Positions of Trust Legislation

The President's Council has developed a policy for conducting background investigations for positions of trust. This policy was distributed.

4. Administrative Calendar

Deans Ebdon and Ivarie requested input for the Administrative Calendar Committee related to the strategic planning cycle, personnel actions and the budget cycle.

5. Checklist for Food Purchases/Entertainment

A checklist developed in the Business office to help complete all requirements for food purchases so they can be processed quickly was distributed.

6. CUPB Update

The Academic Affairs Office was asked to develop a priority listing for the FY96 Planning Initiatives. This list was distributed and discussed. Dr. Hill noted that this is a VPAA priority list and deans can develop their own list. This will be an agenda item at the next meeting.

7. Interview Expenses

Dr. Weidner gave an update on candidate interview expenses for this year.

8. Faculty Excellence Awards

The President's Office has scheduled a buffet in honor of the Faculty Excellence Award recipients on May 3 and requests that other events not be scheduled on that date.

9. Proposal for Computerized Graduation Check and Advisement Program

Vice President Hill reported that she talked with Dr. Hadwiger about his proposal. He wishes to pursue the matter. By consensus, the deans recommend that he be referred to John Conley who has responsibility for the system being implemented.

Other

Status reports on searches for the Dean of Education and Professional Studies, Graduate Dean, VPAA and Director of the Academic Assistance Center were presented.

The proposed Library Budget Formula was discussed.

There was discussion of a question from Dave Riddle concerning Telephone Base Charges. He would like to know if fiscal agents would like to continue the current practice of posting entire annual base charges at the beginning of the fiscal year or post them monthly. This will be an agenda item at the next meeting.

The next meeting of the Council of Deans will be on Tuesday, April 25 at 9:00 a.m. in Main 109.

Suzanne Walden
Recording Secretary